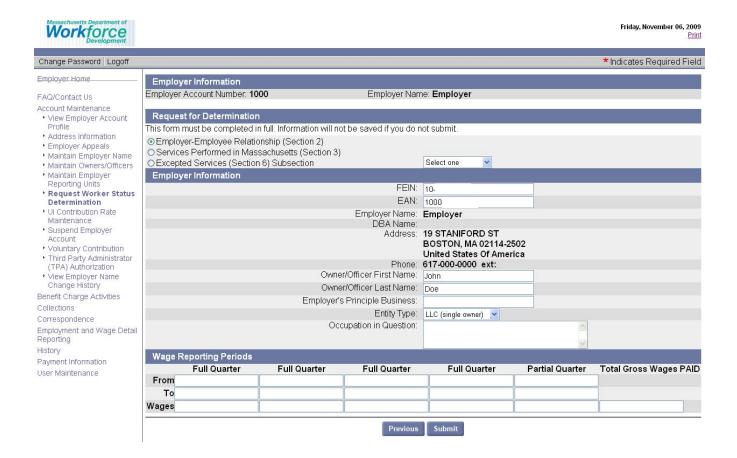
## WORKER STATUS DETERMINATION

## Introduction

This section of the document will explain how an authorized user can request a worker status determination. Upon your submission of the request, DUA staff will review your request and make a status determination. You will be notified of the status determination once a decision is made.

## Step-by-Step Instructions:

- 1. Navigate to the account maintenance home page using the instructions provided in the section 'Navigating to Account Maintenance'.
- 2. Click on the 'Request Worker Status Determination' link from the list of available maintenance services. The <u>screen shown in the next page</u> will be displayed.



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- 3. Enter the information required to submit the request for worker status determination. Click on 'Submit'.
- 4. A page will be displayed confirming that your request has been submitted.

